

# **Schools Forum**

Wednesday, 6th December, 2017  
at 3.30 pm – 5.30 pm

## **PLEASE NOTE TIME OF MEETING**

Cantell School, Violet Road, Southampton, SO16 3GJ

This meeting is open to the public

### **LEAD OFFICER**

Hilary Brooks, Service Director,  
Children and Families Services

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### **FORUM ADMINISTRATOR**

Meeting Support

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## AGENDA

### **1 WELCOME AND INTRODUCTIONS**

Welcome by Chair of Schools Forum, Jonty Archibald and Hilary Brooks, Service Director, Children and Families.

### **2 APOLOGIES AND CHANGES OF MEMBERSHIP (IF ANY)**

To note apologies and changes to membership.

### **3 MINUTES OF PREVIOUS MEETING - 13 SEPTEMBER 2017 (Pages 1 - 14)**

To approve the Minutes of the meeting held on 13 September, 2017.

### **4 REVIEW OF TERMS OF REFERENCE, INCLUDING MEMBERSHIP OF THE FORUM**

#### a) Southampton Schools Forum Constitution

To agree production of a revised format for the Southampton Schools Forum Constitution.

#### b) Code of Conduct and Registered Interests

Members to sign the Code of Conduct, and make any outstanding declaration of interests and register of interests.

### **5 LOCAL AUTHORITY UPDATES**

#### a) Update on the Schools Capital Programme

To receive a presentation from Paul Atkins, Schools Capital Programme Manager.

#### b) Update from the High Needs Block Working Group

To receive a verbal update from the High Needs Block Working Group Vice Chair, David Scott-Batey, Lead for Business Operations, Springwell Primary.

#### c) Updates on Proposed Timetable for Budget 2018/19 Schools National Funding Formula (NFF)

To receive a verbal update from Alan Voyzey, Finance Business Partner for Education, on the consultation with all schools and SCC draft proposals before January 2018 budget meeting.

d) Schools Forum - Future Budget Decisions

To receive a verbal update from Alan Voyzey, Finance Business Partner for Education, in preparation for the January 2018 meeting.

e) Update on Schools in Financial Difficulty Fund

To receive a verbal update from Alan Voyzey, Finance Business Partner for Education.

f) Trading with Schools

To receive a verbal update from Kevin Allan, Commercialisation Manager.

**6 ANY OTHER BUSINESS**

Alan Voyzey, Finance Business Partner for Education, to respond to a Schools Improvement Fund query.

**7 CLOSING REMARKS AND DATE OF NEXT MEETING**

Wednesday 10 January 2018

4:00pm – 6:00pm

Venue: Regents Park Community College